

Copilot for Microsoft 365 Readiness

Maximise the capabilities of Copilot for Microsoft 365 securely through our comprehensive workshop series. Receive a tailored roadmap aligned with your objectives, encompassing organisational impact assessment, technical requirements, data governance and security, as well as adoption strategies and change management programmes.

It's not just a tool. It's a transformation

Copilot for Microsoft 365 is set to revolutionise the way people engage with familiar Microsoft 365 applications they use every day. It combines the power of large language models (LLMs) with individual users' data in the Microsoft Graph and Microsoft 365 apps, accessed through natural language to turn words into the most powerful productivity tools on the planet. And these tools keep getting smarter and better, the longer you use them.

Guiding your AI Journey

In this workshop series, we'll explore the transformative potential of Copilot for Microsoft 365 aligned to your objectives. We'll guide you on how to effectively plan for successful and responsible integration across your organisation, including key considerations for data governance, security and compliance.

70%

of early Copilot users reported increased productivity.

68%

saw an improvement in the quality of their work.

77x

said once they'd tried Copilot, they didn't want to go back.

Source: [Work Trend Index Special Report](#)



It's not hype. It's fact...

Challenges

These readiness sessions help to identify and address the key challenges that you face in getting your organisation ready for Copilot for Microsoft 365, addressing three key areas:

Organisational Profile

- Understand use cases
- Driving adoption
- Current license mix

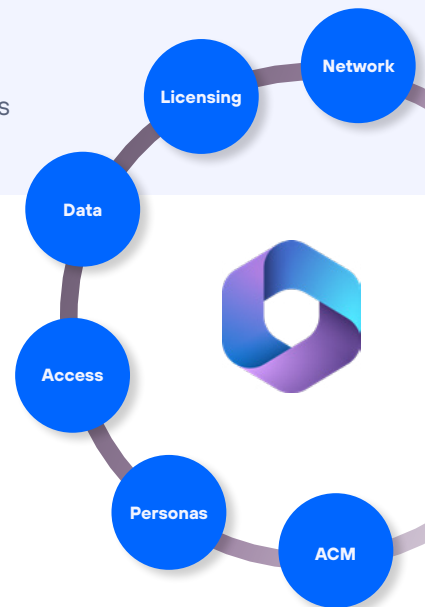
Productivity Tools

- Microsoft 365 Apps for Enterprise requirements
- Identity management
- Integration and deployment

Data Security

- Data Privacy and Security
- Sharing permissions
- Data classification

Remember that successful adoption of Copilot involves collaboration between technical teams, management and end-users.



Approach



Organisational Impact

Identify use cases and the need for adoption to make the most impact, as well as the imperative for thorough data security.



Technical Requirements

Understand the network, licensing, data governance, and access permissions required to ensure Copilot is used responsibly.



Trusted Security

Learn about [responsible, secure AI](#) with a partner you can trust, including the [Copilot Copyright Commitment](#).



Copilot for Microsoft 365 Ready

Assessment

🕒 Copilot Overview – 1hr meeting

🕒 Assessment and baseline prerequisites – 1hr meeting

Get a deeper understanding of Copilot and what AI could mean for your organisation. Assess your readiness for Copilot and explore the baseline requirements, configuration of productivity tools and identify any changes you may need to make to your data security policies and processes.

Art of the possible workshops

🕒 Collaborative workshops – up to 3 x 2hr meetings

These workshops aim to help you identify current challenges within your workflows and showcase how Copilot can address them. They encourage creative thinking to uncover hidden opportunities and unlock new pathways to drive meaningful change.

Topics include:

- Experience Copilot's capabilities firsthand through real-world scenarios tailored to your industry, providing insight into its practical application and benefits.
- Identify how Copilot can enhance your content generation, streamline coding processes, facilitate data analysis, and simplify tasks with intuitive commands.
- Identify and prioritise the use cases and personas within your organisation that stand to benefit most from Copilot's functionalities.
- Discover how to create intelligent applications and workflows that optimise productivity and drive efficiency.
- How to secure your data and meet your compliance requirements, as well as leverage Microsoft 365 for enhanced security and safeguard against oversharing.
- Gain insights into the principles of AI, including transparency, accountability, and fairness, to ensure ethical and responsible use of Copilot's AI-driven capabilities.

Building the roadmap

🕒 Presenting the roadmap of activities for Copilot enablement – 2hr meeting

At the final workshop we'll present a tailored plan for enabling Copilot within your organisation, aligning it to your specific goals. This plan combines data from the assessment alongside feedback from the "Art of the Possible" workshops. It outlines key priorities to focus on, as well as detailing a solution plan, next steps, and addressing any identified risks.

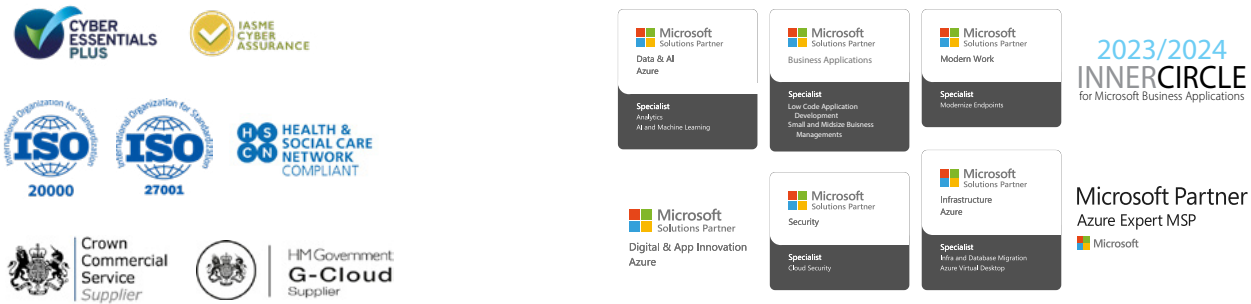
BENEFITS

- ✓ Transform your work culture
- ✓ Empower your employees to achieve more with AI
- ✓ Understand how AI will boost productivity
- ✓ Identify the organisational impact of rollout and outline use cases and adoption programmes
- ✓ Know the technical requirements for Copilot and how to take full advantage of its features
- ✓ Build security and governance across your data sets including; identifying and classifying sensitive data, managing the data lifecycle, permissions, encryption and Data Loss Prevention.
- ✓ Have a clear roadmap of how to engage your teams effectively, and ensure support is directed towards key areas of the business.

Who should attend

-  Project **Executive Sponsor** and/or **Business Decision Makers** who can sign off on proposed scenarios and solutions
-  **CIO** and **Enterprise Architects** to provide architecture and technical guidance and insights into currently deployed technologies
-  **Project Manager** to provide overall engagement project management tasks
-  **Change Champions** to understand how Copilot can be adopted
-  **Knowledge workers** and **End User support** to provide insight into daily tasks and to identify relevant scenarios

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